



Reservations Policy

- A Credit Card number provided, just for guarantee booking only. Can be a company or guest's credit card and payment method can be changed upon arrival.
- Accommodation payment will settle upon arrival to prior hotel.
- Guest may cancel reservation by notify the hotel 7 days before the arrival date. If cancellation is not notified or non-arrival, the hotel will deduct one night room charge from guest's credit card.
- Please be informed that the hotel Check-in time is at 14:00hrs. and Check-out is at 12:00hrs.(noon).
- Early Check-in or Check-out requirement will be subject to availability upon arrival.
- For future information or assistance, please contact our [Reservation Department](#)
- Tel: +66 02 833-4888 ext. 4710,4711,4712,4714,4715/ Fax :+66 02 833-4713
- E-mail: H8059-RE@accor.com ; H8059-RE1@accor.com ; H8059-RE2@accor.com ; H8059-RE3@accor.com ; H8059-RE4@accor.com

Should you require any further information, please do not hesitate to contact us directly.

.....
Guest Signature

.....
**Reservation Department
Novotel Bangkok IMPACT**



Credit Card Authorized Form

Date: _____
Refer: _____
Guest's Name/Company Name: _____
Address: _____

Dear **Financial Department,**
IMPACT EXHIBITION MANAGEMENT CO., LTD.

I am (Card holder's Name) _____

On behalf of (Company Name) _____

Hereby undertake to pay for:

- | | |
|--|------------|
| <input type="checkbox"/> Advance Deposit | THB: _____ |
| <input type="checkbox"/> Accommodation Payment | THB: _____ |
| <input type="checkbox"/> Food & Beverage Payment | THB: _____ |
| <input type="checkbox"/> Other /Additional expense | THB: _____ |

(Telephone bill, Laundry, Internet and etc.,)

By deducting from my credit card, the details as follow:

Credit Card Holder's Name: _____

Credit Card Number: _____

Type of Credit card: Visa Master Amex JCB Other Expiry Date: _____

I also attached here with photocopy of my passport for your bank's reference

Authorized Signature

Company Stamp

Name _____

IMPACT EXHIBITION MANAGEMENT CO., LTD.

94 Popular Road, Banmai Subdistrict, Pakkred District, Nonthaburi 11120, Thailand Tel: +66(0)

2833 4888 / Fax: +66(0) 2833 4889

E-mail: H8059-RE@accor.com